

Thank you for partnering with us!

Welcome to Edmentum Instructional Services! We are delighted to provide curriculum and instruction for your student in partnership with your organization. Here's a quick guide to get you started. Click on the links to access the resources.

1. Add Adult Users

Choose representatives from your school or organization to monitor student enrollments and progress.

User Roles and Definitions Guide	Add a User	Edit Users
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2. Register Students

The first step to enrolling a new student with Edmentum Instructional Services is to register them in our student information system, Genius. This will only need to be done once per student, and updates or corrections may be made later.

Guide: Register a New Student	Add a Student	Add IEP and 504 Documentation	Add Additional Guardians	Edit a Student's Information	Associate a Coach to a Student
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3. Request Courses

Next, choose the courses for your student and request that course. This helps us match up your student to one of our teachers.

EdOptions Academy Course Catalog	ALVS Course Catalog	Requesting Courses Guide	Add New Course Request Quick Reference	NCAA Eligibility Center Search "EdOptions Academy" or "Apex Learning" as High School Name
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4. View Enrollments

After our Enrollment team places your student with a teacher and they have access to the curriculum, you can see those in our Genius Student Information System!

View Enrollments	Activity Watchlist Report
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For more guides and information, go to our [Success Zone](#).